

# Stephanie Castelete-Tyrrell

## Assistant Editor

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I am a highly organised and experienced assistant editor, with a passion for working on exciting stories filled with high energy and passion. I am currently seeking an opportunity to become a freelance assistant editor or editor at Films at 59, to work closely with a team to create dynamic and diverse stories.

### KEY SKILLS

- Proficient in Avid Media Composer and Premiere Pro.
- Can organise rushes and archive.
- Can create sync maps from multi-camera rushes.
- Confident logging clips.
- Can create selects stringouts.
- Has excellent storytelling instincts and can create character assemblies.
- Confident in exporting sequences and EDLs.
- Excellent organisational skills.
- Excellent communication skills.

### RELEVANT WORK EXPERIENCE

- September 2024 - Present** **Plimsoll Productions, Bristol**  
**Production Management Assistant** - Wildlife series for SVOD under NDA (September 2024 – present)
- I create call sheets.
  - I reconcile the Line Producer and crew member's credit cards.
  - I log expenditure in PMI.
  - I create post-production schedules to track paperwork and physical deliverables.
  - I research and source relevant archive ready for the edit.
  - I input data into Albert to monitor and find ways to improve our carbon footprint.
- July 2018 - Present** **Director of Four Wheel Drive Productions Ltd**  
**HTYT**  
**Editor** – For One Night Only with Annie Lenox (March – April 2025)
- I edited a short promotional film about the organisation FONO and Annie Lenox's performance at the Royal Albert Hall, in aid of her charity.
  - I used Premiere Pro, created proxies and sync maps.
  - I organised the rushes.
  - I created character assemblies.
  - I combined interview and B roll footage to create a compelling story.
- Assistant Editor** – Rising Phoenix: A New Revolution (July 2023 – November 2024)
- In Avid, I organised the bins to make clips and sequences easy to locate.
  - I created sync maps from multi camera rushes.
  - I logged clips that reflected what the editor had requested.
  - I created selects reels from B roll rushes and archive.
  - I made selects from the raw interview footage to put forward to the editor.
- Post Production Supervisor** – Rising Phoenix: A New Revolution (July 2024 – November 2024)
- I organised and created paperwork deliverables such as the acquired footage log, script, annotated script and texted elements list.
- Pathfinders Neuromuscular Alliance**  
**Editor** - Training Videos for carers and PAs (January 2023 – March 2023)
- I edited 5 x 20 minute training videos aimed at carers and PAs who support people with neuromuscular conditions.
- Pathfinders Neuromuscular Alliance**  
**Editor** - Training Videos for carers and PAs (July 2022 – November 2022)

- I edited 13 x 20 minute training videos aimed at carers and PAs who support people with neuromuscular conditions.

#### **Tutti Frutti**

**Editor** – Short films based on diverse and inclusive children’s books (March 2021 – July 2021)

- I edited four short films based on children’s books, which were called Amazing, Look Up, Bear Shaped and You’re Safe With Me.

#### **ReGo Sports Therapy**

**Editor** – Promotional films (January 2019 – November 2019)

- I edited two short promotional videos, featuring two clients of ReGo Sports Therapy. One video focused on a boxer and the other video focused on a horse rider.

### **Personal Projects**

**Living In Fear** – (March 2020 – July 2020)

- Produced and directed an award-winning feature length documentary about how the Coronavirus pandemic was affecting disabled people’s lives.

**Muscle Warriors** – (May 2019 – September 2019)

- Produced and directed an award-winning short documentary about how powerchair football can help to support the mental health and wellbeing of people with disabilities.

**February  
2021 –  
August  
2024**

**Plimsoll Productions, Bristol**

**Post-Production Coordinator** – The Devil’s Climb (National Geographic) (September 2023 – August 2024)

- I coordinated, organised and delivered document deliverables to commissioners, such as production, legal, marketing and music assets.

**Post-Production Coordinator** – A Real Bug’s Life (National Geographic) (May 2023 – September 2023)

- I coordinated, organised and delivered document deliverables to commissioners, such as production, legal, marketing and music assets.

**Post-Production Coordinator** - Big Beasts (Apple TV+)

(March 2022 – May 2023)

- Set up zoom meetings each week with commissioners.
- Created post-production grids to send to commissioners each week.
- Arranged edit suites and fobs for editors.
- Created and distributed contracts and NDAs.

**Production Assistant** – Big Beasts (Apple TV+) - (February 2021 – March 2022)

- Created call sheets.
- Ordered consumables for shoots.
- Booked taxis and hire vehicles for crew.
- Booked couriers to collect and deliver computer equipment, camera kit and Coronavirus tests.
- Created and distributed NDAs.
- Raised PO numbers using PMI.
- Created production schedules.
- Inputted data into Albert to measure the carbon footprint created on location.

### **EDUCATION**

**2017 - 19**

**MA Film and Television Studies (Distinction)**

University of Bristol.

**2014 - 17**

**BA (Hons) Film Studies and Creative Writing (2:1)**

University of Portsmouth.

**References on request**

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