

Films at 59 Data Protection - Privacy Notice

We take the privacy and security of your information seriously. We collect data about customers, prospective customers and their employees as well as individuals who contact us online, by email, telephone, those who visit us or who attend events hosted by us.

Our privacy notice will explain who we are, the types of information we hold, how we use it, who we share it with and how long we keep it. It also provides information on your rights regarding your personal information under current data protection law.

Who we are: Films at 59 Ltd

Principles of data protection:

- In accordance with UK GDPR we hold data about you that will be lawful, fair and transparent
- Collected only for valid purposes that we have clearly explained to you and not used in any way that is incompatible with those purposes.
- Relevant to the purposes we have told you about and limited only to those purposes
- Accurate and up to date
- Kept only as long as is necessary
- Secure

How we collect information about you:

We collect two basic types of information, identifiable and anonymous information, through the use of cookies and website analytics. This information includes:

- Company and personal information provided when we set up accounts (including financial information), when you contact us via email, phone, electronic messaging or via contact forms on our website. This would include names, job titles, company information, addresses, email addresses or other requested information that is supplied by you.
- Information relating to your interaction with our website including IP addresses, browsing and search history, and information collected from cookies and location data.

Cookies and Analytical Tools:

When visiting our website, data may be collected through the use of cookies – pieces of information sent to your browser when you visit a website. Our website uses ‘essential’ cookies required for functionality and operational need. They also help us prevent fraud and maintain security. We also use performance and functionality cookies to improve your experience on our website; to recognize your preferences, remember your preferences, and optimize your experience by personalizing content.

Cookies and other analytical tools that we may use on the Website may collect information about your visit, including the pages you view, the features you use, the links you click, and other actions you take in connection with the Website. This information may include your computer's Internet protocol (IP) address, date and time information, location information, and other technical information about your computer.

Some browsers support cookies and allow visitors to disable or block them. However, some functions or services on our Websites may not work properly without cookies. These features are not yet uniform across browsers and our websites may not currently be set up to respond to these signals.

Analytic tools, such as Google Analytics, may also be used to help make our Websites work better and help us understand how you use our Website and what parts of our Website are being accessed.

Why we hold personal data:

- To enable us to provide you with our products and services.
- To communicate with you.
- To provide you access to our buildings
- To market our products and services and invite you to events

Who do we share data with?

Films at 59 will not sell or disclose your personal information for monetary consideration to other parties. As part of our service provision and business operations personal data may be shared with other parties whose services we use in the delivery of our services. These parties are chosen carefully to ensure they too take the necessary measures to protect personal data.

Were we are asked to use services requested by our clients it is their responsibility to ensure those service providers adhere to GDPR principals

Retention and Deletion:

We will hold your personal data only for as long as is necessary. The retention period for personal data will depend on the nature of the data, risk of harm if disclosed, purpose of data and legal requirements.

Where data is no longer needed we will delete the data from our systems.

Your rights:

You have the right to access and receive a copy of your personal data, and other supplementary information. If such requests are made we would follow the guidelines of the Information Commissioners Office IMC - ico.org.uk